Tapestry for Parents and Relatives
Web Browser Version Guide

Login Information

To use Tapestry, an account will be set up for you when your child joins the setting.

Your Username: This will be the email address your setting used to register you on Tapestry, for example jparent@example.co.uk.

Your Password: You will get your password in one of several ways:

1) You will receive an email generated by your setting that contains a link you can follow to set up your own password and PIN number for Tapestry. This link will expire one week after it has been sent. If your link has expired or won't work for another reason, please contact your setting manager for assistance.

2) Your password will already have been set by your setting. You will receive it in written form, or in an email sent by setting staff. If the setting are printing this tutorial off for you, it may also be written here:

You can change both your email and password through the browser version of Tapestry whenever you like.

Tapestry Browser Version Interface: Observations Screen

Setting Specific Logo. This will vary depending on what your setting has chosen as its logo.

Page Filters. Use this to filter which observations you can see by various parameters
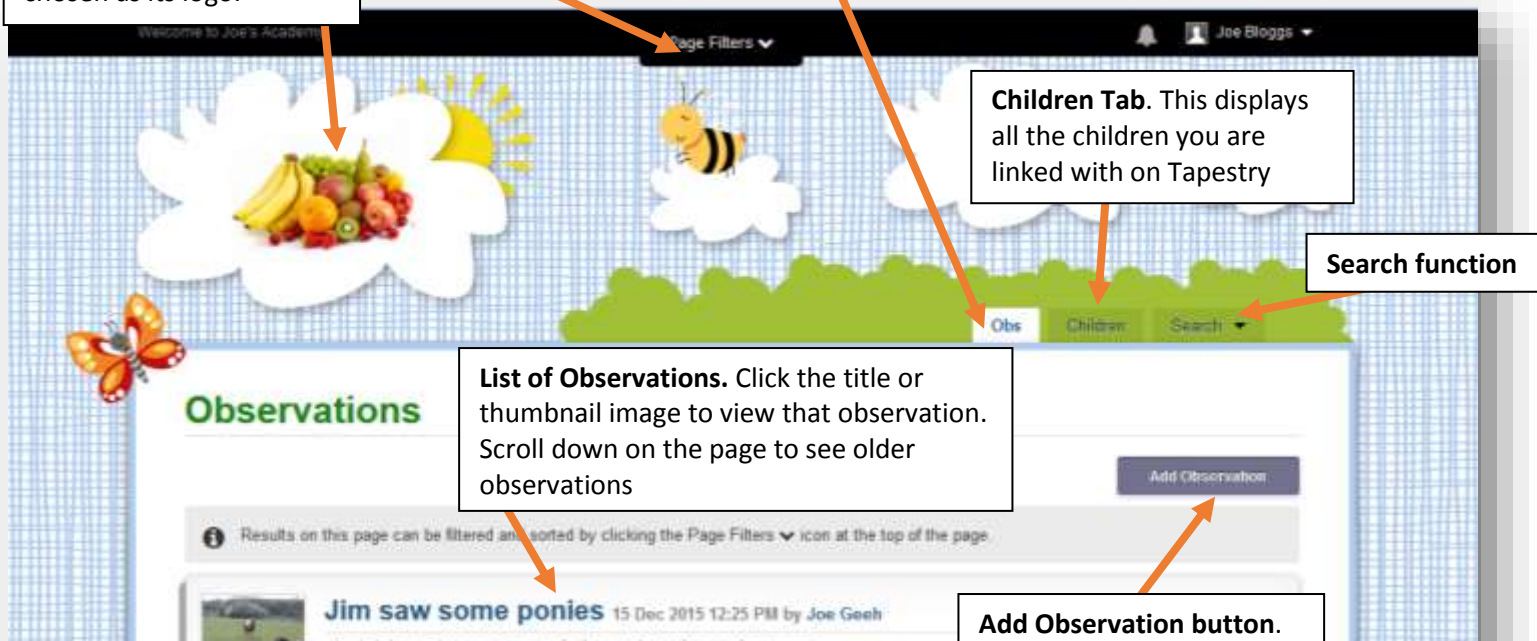
'Obs' Screen (current Tab)

Children Tab. This displays all the children you are linked with on Tapestry

Search function

List of Observations. Click the title or thumbnail image to view that observation. Scroll down on the page to see older observations
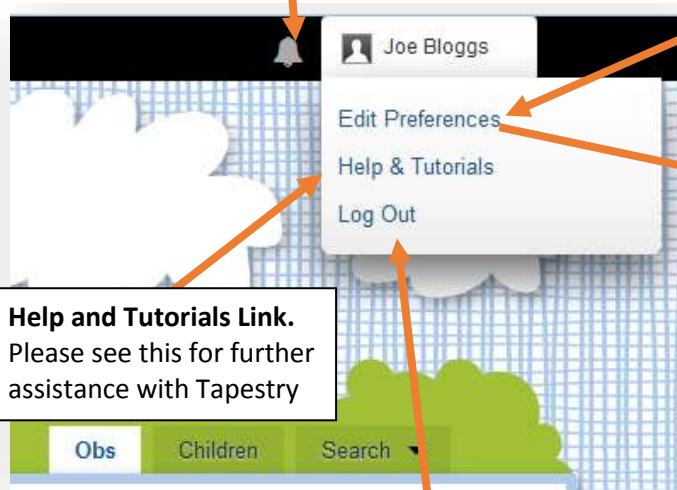
Add Observation button.

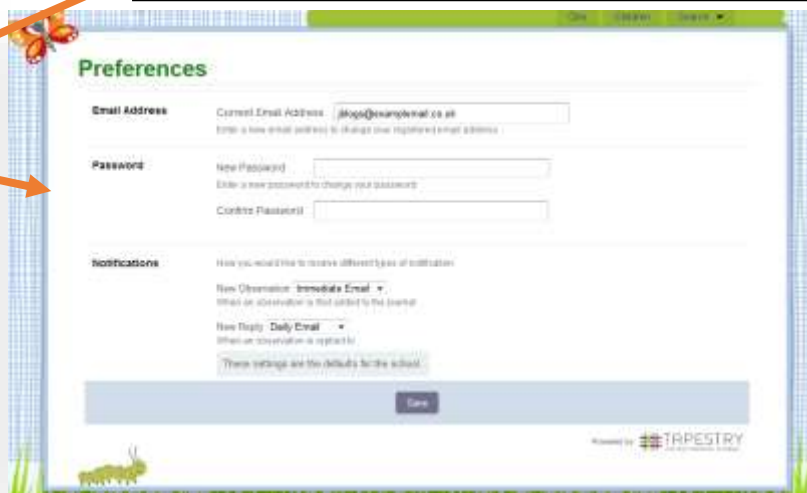Jim saw some ponies 15 Dec 2015 12:25 PM by Joe Geeh

Click Your Username at any time in Tapestry to open this drop down menu

Edit Preferences. Clicking this opens the Preferences page. You can change your password and Tapestry email notifications settings.

Joe Bloggs

Edit Preferences

Help & Tutorials

Log Out

Help and Tutorials Link. Please see this for further assistance with Tapestry

Obs   Children   Search ▾

Preferences

Log Out Button

Viewing an Observation

To view an observation, click on the observation title or thumbnail image of an observation on the 'Obs' page
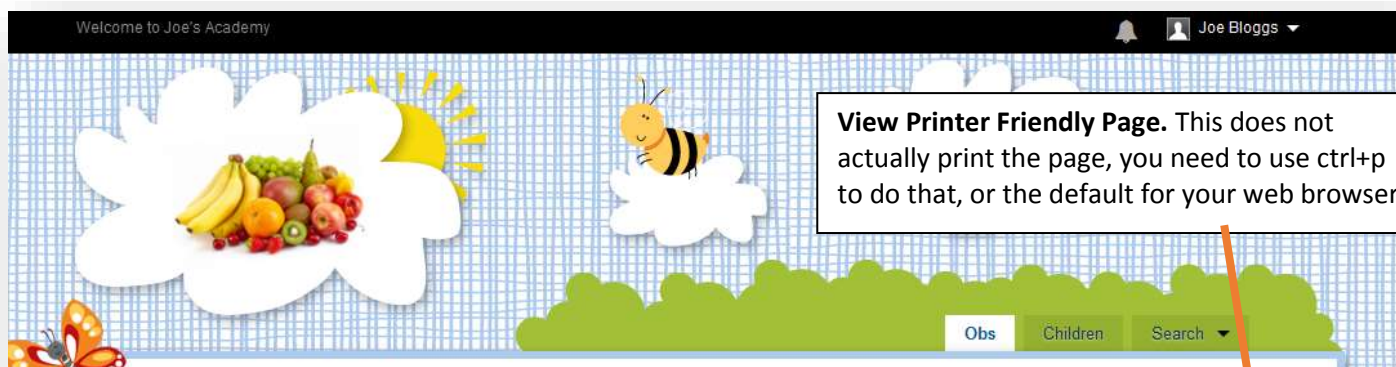
Observation Image. (Lower half)

Observation Notes

'Like' Button. Use this to show you like an observation

Notes

Jim played on the swings today he managed to swing without a push start.

ᗝLike

Leave a reply

Add Reply

User Image. (Default)

Reply Section. Children's relatives and setting staff can use the reply feature to discuss the observation or a related topic

Welcome to Joe's Academy   Joe Bloggs ▾

View Printer Friendly Page. This does not actually print the page, you need to use ctrl+p to do that, or the default for your web browser

Obs   Children   Search ▾

Observation Image. (Top half)

Adding an Observation

Press the 'Add Observation' button on the observations page to add a new observation yourself.

Welcome to Joe's Academy

Joe's Academy - Add Observation

| Child | Jim Bloggs ▼ | Add Child |

First select which child you want to make an observation for. You will only be able to select your own children who you have been linked with on this Tapestry account. If you have two children on your Tapestry account you can include them both in the observation

| Title | |

Give your observation an appropriate title

| Created | Thursday 31, December 2015 | 10 ▼ | 41 ▼ |

Select the date. You can choose todays date or a date in the past if the observation actually happened on a different date

Notes

In the notes section, write as much as you like to describe what your child has done, and explain any pictures you have attached

Add Media

| Filename | Size | Status |

Drag files here.

Add Files   Start Upload

0 b   0%

You can include photos and videos with your observation. Click and drag the files into the blue area or press the 'add files' button. Once you have selected all the files press the 'start upload' button to upload them.

Save

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Once you are happy with your observation and all the media you want has been uploaded press 'save' to finish. Depending on the settings preferences you may have to wait for a member of staff to approve your